

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF SPECIAL BOARD MEETING
Thursday, September 22, 2016
Regular Session – 7:00 a.m.
POSTED: September 20, 2016**

A Special Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes District Office Conference Room. The Board, at its convenience in conducting the meeting, may change this agenda. *All documents related to open meeting agenda items, which has been provided to members of the Board of Trustees prior to the meeting, are available for examination at Keyes Union School District Office, 5277 Washington Road, Hughson, CA 95326 between the hours of 7:00 a.m. and 3:30 p.m. Monday through Friday, excluding holidays. All documents provided by staff to members of the Board of Trustees during the open meeting are available for examination during the meeting at the sign-in table. Documents provided by others may be examined after the meeting at the sign-in table. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee in writing. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.* Regular Session will begin at 7:00 a.m.

1. OPENING

1.1 **Call to Order – Time:** _____

1.2 **Establishment of a Quorum and Attendance**
Roll Call of Board of Trustees

___ Jeff Reed, Board President
___ Wesley Greene, Board Vice-President
___ Jimmy Emmons, Sr., Board Clerk
___ Bob Edwards, Board Member
___ Harinder Grewal, Board Member

2. APPROVAL/AMENDMENT OF AGENDA

2.1 **Approval/Amendment of Agenda**

Motion by _____, Seconded by _____

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

3. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda* *This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.*

3.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

4. ACTION ITEMS

4.1 **Approval of Resolution #16-17-06: Approving and Authorizing a Contract with Environplex for Purchase of a Modular Building Pursuant to Public Contract Code Section 20118**

Resolution #16-17-06 declares the Board of Trustees have found it in the best interest to purchase a modular building pursuant to public contract code section 20118 and approve the contract with Environplex. We request the Board of Trustees approve the resolution as presented.

Motion by _____, Seconded by _____

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

4.2 **Approval of Work Authorization and Master Agreement with Environplex**

We have included a copy of the Work Authorization and Master Agreement with Environplex for a modular building for the District Office located at 4801 Lucinda Avenue, Keyes, CA. We request the Board of Trustees approve the authorization and agreement as presented.

Motion by _____, Seconded by _____

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

5. **INFORMATION**

5.1 **Next Board Meeting** – A Regular Board Meeting will be held on October 12, 2016 at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

6. **ADJOURNMENT**

Motion by _____, Seconded by _____ to close the Regular Board Meeting at _____ p.m.

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees