

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Wednesday, April 12, 2017
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.
Present: President, Jeff Reed; Vice-President, Wesley Greene ; Member, Jimmy Emmons, Sr.; Member, Harinder Grewal.
Tardy: None.
Absent: Member, Bob Edwards.
Others Present on Roster: Cynthia Schaefer, Superintendent; Tim Torres, Principal; John Stuart, Principal; Cyndi McDaniel, Curriculum/Instructional Support Coordinator; Marilyn Croft, Recorder.
Others Present: Audrey Van Lewen, Brandy McCormick, Carolyn Stewart, James Bates, Tim Britt, Joni Valponi, Wilma Richter, Tracey Humphreys.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion to go into Closed Session

Motion by Wesley Greene, Seconded by Jimmy Emmons, Sr. to go into Closed Session at 5:30 p.m.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

3. CLOSED SESSION

- 3.1 **Public Employee Discipline/Dismissal/Release (2)** – By Cynthia Schaefer
- 3.2 **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer
- 3.3 **Student Discipline for Case No. 201617-01** – By Cynthia Schaefer

Motion by Jimmy Emmons, Sr., Seconded by Bob Edwards to come out of Closed Session at 5:50 p.m. and reopen closed session to continue after the Regular Session.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

- 4.1 **Report Out Closed Session Items**

Motion by Jimmy Emmons, Sr., Seconded by Wesley Green to expel student in case #201617-01 for the remainder of the 2016-17 school year and the first semester of the 2017-18 school year.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

4.2 **Approval/Amendment of Agenda**

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to approved agenda and amend 10.4 and 10.5 as presented.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

5. **FLAG SALUTE**

5.1 **Flag Salute by Keyes Elementary School and Student Recognition** - By Tim Torres

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

Audrey Van Lewen spoke to the board regarding negotiations. She said the union has lost trust in the district because a special board meeting was not held to approve the KTA contract and it was just being approved at the April 12, 2017 board meeting.

7. **ANNOUNCEMENTS**

7.1 **Good Friday Holiday – No School** – Friday, April 14, 2017

7.2 **Spring Break – No School** – April 17-21, 2017

7.3 **CAASPP Testing for Students** – April 24 - May 12, 2017

7.4 **College Night at Spratling Middle School** – Thursday, April 27, 2017 from 6:00 p.m. to 8:00 p.m.

7.5 **Open House at Spratling Middle School** – Thursday, May 4, 2017 from 5:30 p.m. to 8:00 p.m.

7.6 **School Bell Award Dinner to Recognize Ruth Alberto and Matt Murray** – Friday, May 5, 2017 from 5:45 p.m. to 9:00 p.m. at Assyrian American Civil Hall, Turlock CA

7.7 **Junior/Senior Banquet for Keyes to Learning Charter School** – Friday, May 5, 2017 at 6:30 p.m. held at Monte Vista Chapel, Turlock CA

7.8 **5th Grade Visitation to Spratling Middle School** – Monday, May 8, 2017

7.9 **Outdoor Education for 6th Grade Students at Spratling Middle School** – May 16-19, 2017

- 7.10 **Talent Show and Open House at Keyes Elementary School** – Thursday, May 18, 2017. Talent Show at 5:30 p.m. and Open House from 6:30 p.m. to 8:00 p.m.
- 7.11 **KUSD Retirement Party for Cindy Schaefer, Brenda Hunter, and Robert Monroe** – Saturday, May 20, 2017 from 1:00 p.m. to 3:00 p.m. held at Rusty Wynn’s home, Denair, CA
- 7.12 **8th Grade Banquet and Dance at Spratling Middle School** – Tuesday, May 23, 2017 from 5:15 p.m. to 9:15 p.m.
- 7.13 **8th Grade Promotional Ceremony for Spratling Middle School** – Wednesday, May 24, 2017 from 7:00 p.m. to 8:00 p.m.
- 7.14 **8th Grade Promotional Ceremony for Keyes to Learning Charter School** – Wednesday, May 24, 2017 at 6:00 p.m. held at Turlock Covenant Church, Turlock, CA
- 7.15 **High School Graduation Ceremony for Keyes to Learning Charter School** – Thursday, May 25, 2017 at 6:00 p.m. held at Turlock Covenant Church, Turlock, CA
- 7.16 **Mile Madness at Keyes Elementary School** – Thursday, May 25, 2017 from 8:30 a.m. to 10:30 a.m.
- 7.17 **Last Day of School – Early Dismissal** – Thursday, May 25, 2017

8. **RECOGNITION/PRESENTATION**

- 8.1 **Data Path Update and Presentation** – By James Bates and Tim Britt
- 8.2 **Student Report** – By Spratling Middle School Student
Students had a LOL Challenge, a fun day, a heritage day, and school-wide Olympics.
- 8.3 **Head Start Report** – By Brandy McCormick
Building update: DSA plans are approved and work is expected to start by May 15. The building has been construction, contents are ordered and the estimated completion date is July 31. Program evaluation was completed and head start did well. There were no areas of concerned. Next year, there will be staff changes in the program.
- 8.4 **Intervention Report** – By Wilma Richter
A growth report was provided to the board.
- 8.5 **Staff Reports** – The Board of Trustees has received written reports by staff. At this time, we would like to invite the board to ask any questions they might have of the management and administrative team.

9. **CONSENT AGENDA ITEMS**

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:
- Regular Board Meeting of March 8, 2017

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of March, 2017. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of Head Start Documents**

- 9.4.1 RHS and HS Monthly Data Summary
- 9.4.2 Program Evaluation Validation Report
- 9.4.3 Budget Revisions

9.5 **Approval of Contract for KUSD**

- 9.5.1 Agreement between Interquest Detection Canines of Central Valley and KUSD
- 9.5.2 Facility Solutions Agreement between Indoor Environmental Services, Inc. IES and KUSD and KTL
- 9.5.3 DNA Software Services Agreement between Illuminate Education, Inc. and KUSD
- 9.5.4 2016-17 Agreement for Delegation of Activities Under Head Start Grant No. 09-CH-9169/3 Amendment #1
- 9.5.5 Internship Contract Agreement between Brandman University and KUSD

9.6 **Approval of Items for Keyes to Learning Charter School**

- 9.6.1 Approval of KTL A-G Course Submitter (Pre-Calculus) Job Description
- 9.6.2 Revised College Readiness Block Grant (CRBG) KTL Plan

9.7 **Approval to Surplus Items for Keyes to Learning Charter School**

We request the Board of Trustees approve to surplus 53 graduation gowns and 61 graduation caps that are no longer used since students now purchase them to keep.

9.8 **Approval of Williams Quarterly Report**

No complaints filed for the Williams Quarterly Reports for January through March, 2017.

9.9 **Approval of Contracts with Classified and Certificated Management**

We request the Board of Trustees approve to renew the employee contracts with the classified management staff for the 2017-18 school year with the exception of the Superintendent position due to retirement. In addition, the Head Start Program Director position will be 210 working days (instead of 225) and the salary schedule is to be adjusted accordingly and board approved.

Motion by Wesley Green, seconded by Jimmy Emmons, Sr. to table item 9.5.3 to bring back to the April board meeting with a 1 year contract instead of a 3 year contract.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

Motion by Harinder Grewal, Seconded by Jimmy Emmons to approval all other consent items as presented.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

10. ACTION ITEMS

10.1 Approval of Certificated/Classified/Confidential/Management Personnel Actions

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to approve personnel actions as presented.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

10.2 Public Hearing – Approval of Revision to 2015-18 Contract Between KTA and KUSD

The Board President will conduct a Public Hearing to discuss the union ratified revised 2015-18 contract between KTA and KUSD.

Opened at: 6:53 p.m. Closed at: 6:54 p.m.

10.3 Approval of 2015-18 Contract Between KTA and KUSD

We have included the union ratified 2015-18 contract between KTA and KUSD for review and request the Board of Trustees approve as presented.

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to approve the 2015-18 contract between KTA and KUSD as presented.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

10.4 Approval of Resolutions for Keyes Union School District

- 10.4.1 Resolution #16-17-12: Resolution Authorizing Competitive Negotiation for the Keyes Union School District Procurement and Implementation (Public Contract Code Section 20118.2)
- 10.4.2 Resolution #16-17-13: Authorization to Close Special Reserve Fund
- 10.4.3 Resolution #16-17-14: Proclaiming Staff Appreciation Week
- 10.4.4 Resolution #16-17-15: Classified Layoffs

Motion by Harinder Grewal, Seconded by Wesley Greene to approve resolutions as amended and presented.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

10.5 Approval of Revised Head Start Salary Schedules for 2017-18 School Year

- 10.5.1 Head Start Support Salary Schedule effective July 1, 2017
- 10.5.2 Head Start Program Director Salary Schedule effective July 1, 2017

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to approve revised Head Start salary schedules as presented.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

11. DISCUSSION ITEM

- 11.1 Keyes to Learning Charter School is interested in the balance of unused land located at 4801 Lucinda Avenue, Keyes, California for the purpose of adding a future Keyes to Learning Charter School campus and bringing the two campuses closer in proximity and to the Keyes area.
- Informational packets were provided and the following comments/questions were asked:
 - Does the Board support KTL using District land?
 - Does the District have a Master Plan in place?
 - How much land and how many classrooms would be needed
 - The board wants to see numbers on all costs including portables at KTL.
 - Rusty explained the laws for charter school boundaries that they must be physically located within the boundaries of the school district.
 - A self-study needs to be completed to make determinations on what is best for KTL and the District.
 - The Board is asking where the money would come from and who would be financing the project. There is a lot of homework to do.

12. REPORTS

12.1 **Superintendent's Report** – By Cynthia Schaefer
Stanislaus Partners in Education (SPIE) provided \$1,400 towards classroom incentives grants and career education grants. LCAP overview was shared with specific goals for the District. Spring Fling was held today for all staff to attend.

12.2 **Board Member Comments**

- 12.2.1 Bob Edwards - Absent
- 12.2.2 Jimmy Emmons, Sr. – Asked John to share about 6th grade camp information.
- 12.2.3 Wesley Greene – Mr. Wynn has a lot of work ahead of him.
- 12.2.4 Harinder Grewal – Student reading minutes are amazing.
- 12.2.5 Jeff Reed – Enjoyed the Spring Fling, Thank you to Cindy and Jerry for all the hard work on getting the building complete. Great 10 years for Cindy Schaefer. Are you Smarter than was great. Busy may for everyone.

13. INFORMATION

13.1 **Next Board Meeting** – A Special Board Meeting will be held on April 19, 2017 at Spratling Middle School Conference Room (time to be determined). A Regular Board Meeting will be held on May 10, 2017, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to go back into Closed Session at 7:42 p.m.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to come out of Closed Session at 8:02 p.m.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes

No Action was taken in Closed Session.

14. ADJOURNMENT

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 8:03 p.m.

Vote: Bob Edwards – Absent; Jimmy Emmons, Sr. - Yes; Jeff Reed – Yes; Wesley Greene – Yes;
Harinder Grewal – Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees