

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Wednesday, February 8, 2017
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.
Present: President, Jeff Reed; Member, Jimmy Emmons, Sr.; Member, Harinder Grewal.; Member, Bob Edwards.
Tardy: None.
Absent: Vice-President, Wesley Greene
Others Present on Roster: Cynthia Schaefer, Superintendent; Tim Torres, Principal; John Stuart, Principal; Rusty Wynn, Principal; Cyndi McDaniel, Curriculum/Instructional Support Coordinator; Stephanie Morris, CBO; Marilyn Croft, Recorder.
Others Present: Tatum Holland, Benjamin Holland, Betty-Jo Nascimento, Karen Nunes, Vickie Harmon, Amber Rogers.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion to go into Closed Session

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to go into Closed Session at 5:30 p.m.

Vote: Bob Edwards - Yes; Jimmy Emmons, Sr. - Yes; Jeff Reed - Yes; Wesley Greene – Absent; Harinder Grewal - Yes

3. CLOSED SESSION

3.1 **Public Employee Discipline/Dismissal/Release (4)** – By Cynthia Schaefer

Motion by Jimmy Emmons, Sr., Seconded by Bob Edwards to come out of Closed Session at 5:45 p.m.

Vote: Bob Edwards - Yes; Jimmy Emmons, Sr. - Yes; Jeff Reed - Yes; Wesley Greene – Absent; Harinder Grewal - Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1 **Report Out Closed Session Items** – None to report.

4.2 **Approval/Amendment of Agenda**

Motion by Jimmy Emmons, Sr., Seconded by Bob Edwards to approve agenda as presented.

Vote: Bob Edwards - Yes; Jimmy Emmons, Sr. - Yes; Jeff Reed - Yes; Wesley Greene – Absent; Harinder Grewal - Yes

5. FLAG SALUTE

- 5.1 **Flag Salute by Keyes to Learning Charter School and Student Recognition** - By Rusty Wynn

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda*

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

- 6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda** - None

7. ANNOUNCEMENTS

- 7.1 **First Grade Performance at Keyes Elementary School** – Thursday, February 9, 2017 at 6:30 p.m.

- 7.2 **Movie Night at Spratling Middle School** – Friday, February 10, 2017 from 2:30-4:30 p.m.

- 7.3 **Presidents' Holidays** – February 16-20, 2017

- 7.4 **Movie Night at Keyes Elementary School** – Friday, February 24, 2017 at 6:00 p.m. in the KES Cafeteria

- 7.5 **Site Visitation by Harinder Grewal, Bob Edwards and Cindy Schaefer** – Thursday, March 2, 2017

- 7.6 **Dr. Seuss Night at Keyes Elementary School** – Thursday, March 16, 2017 from 5:30 p.m. to 7:30 p.m.

8. RECOGNITION/PRESENTATION

- 8.1 **Student Report** – By Spratling Middle School Student
There will be a movie night/nerd day on Friday; basketball games have been held; hot potato game was popular with students.

- 8.2 **LCAP Update** – By Cynthia Schaefer
Handout provided to all in attendance.

- 8.3 **Healthy Start Report** – By Amber Rogers
Handout provided to all in attendance.

- 8.4 **Staff Reports** – The Board of Trustees has received written reports by staff. At this time, we would like to invite the board to ask any questions they might have of the management and administrative team.
Cyndi McDaniel commended Amber Rogers for all she does; commended Mel Chavez for being able to get students to school; commended Khush Samra for the basketball program.

9. CONSENT AGENDA ITEMS

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:

- Regular Board Meeting of January 11, 2017
- Special Board Meeting of January 31, 2017

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of January, 2017. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of Head Start Documents**

9.4.1 RHS and HS Monthly Data Summary

9.5 **Approval to Surplus School Busses of District**

We have included the inventory details for bus number 1 and bus number 2 to surplus.

9.6 **Approval of Contract for KUSD**

- 9.6.1 Contract between KUSD and All for KIDZ, Inc.
- 9.6.2 Lease Agreement between KUSD and Pitney Bowes
- 9.6.3 Licensing Agreement between KUSD and Document Tracking Services

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to approve items 9.1 through 9.6.

Vote: Bob Edwards - Yes; Jimmy Emmons, Sr. - Yes; Jeff Reed - Yes; Wesley Greene – Absent; Harinder Grewal - Yes

10. **ACTION ITEMS**

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Tabled – No Personnel Actions.

11. **REPORTS**

11.1 **Superintendent's Report** – By Cynthia Schaefer

- Construction update for District Office expecting completion in early April
- KES had their second Leadership Day and it was very impressive
- The next LCAP Planning Committee meeting will be February 21

11.2 **Board Member Comments**

- 11.2.1 Bob Edwards - None
- 11.2.2 Jimmy Emmons, Sr. – Excited to see District Office getting completed.
- 11.2.3 Wesley Greene - Absent
- 11.2.4 Harinder Grewal - None
- 11.2.5 Jeff Reed – Impressed with DO building; KTL talent show was good and their homecoming game; Ana Serrano is employee making a difference and Tracy is using Facebook to share about the ASES program.

12. **INFORMATION**

- 12.1 **Next Board Meeting** –A Regular Board Meeting will be held on March 8, 2017, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

Motion to go Back Into Closed Session

Motion by Harinder Grewal, Seconded by Bob Edwards to go into Closed Session at 6:30 p.m.

Vote: Bob Edwards - Yes; Jimmy Emmons, Sr. - Yes; Jeff Reed - Yes; Wesley Greene – Absent; Harinder Grewal - Yes

13. **CLOSED SESSION**

- 13.1 **Public Employee Discipline/Dismissal/Release (1)** – By Cynthia Schaefer

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to come out of Closed Session at 7:22 p.m.

Vote: Bob Edwards - Yes; Jimmy Emmons, Sr. - Yes; Jeff Reed - Yes; Wesley Greene – Absent; Harinder Grewal - Yes

14. **BOARD REPORTS OUT CLOSED SESSION ITEMS**

- 14.1 **Report Out Closed Session Items**

Motion by Jimmy Emmons, Seconded by Bob Edwards to hire Debra Person for the Superintendent Search not to exceed \$10,000. Jeff Reed and Harinder with lead the search.

Vote: Bob Edwards - Yes; Jimmy Emmons, Sr. - Yes; Jeff Reed - Yes; Wesley Greene – Absent; Harinder Grewal - Yes

15. **ADJOURNMENT**

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 7:25 p.m.

Vote: Bob Edwards - Yes; Jimmy Emmons, Sr. - Yes; Jeff Reed - Yes; Wesley Greene – Absent; Harinder Grewal - Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees