

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF SPECIAL BOARD MEETING
Wednesday, June 14, 2017
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.
Present: President, Jeff Reed; Vice-President, Wesley Greene; Member, Jimmy Emmons, Sr.; Member, Harinder Grewal
Tardy: None
Absent: Member, Bob Edwards
Others Present on Roster: Cynthia Schaefer, Superintendent; Tim Torres, Principal; Stephanie Morris, CBO; Marilyn Croft, Recorder.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion to go into Closed Session

Motion by Wesley Greene, Seconded by Jimmy Emmons, Sr. to go into Closed Session at 5:31 p.m.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

3. CLOSED SESSION

3.1 **Negotiations Update with District Chief Negotiator** – By Cynthia Schaefer

3.2 **Employee Request – Personnel** – By Cynthia Schaefer

Motion by Jeff Reed, Seconded by Harinder Grewal to deny employee request to carry over 3 additional vacation days from 2016-17 school year to 2017-18 school year for employee #201617-01.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

Motion to come out of Closed Session

Motion by Jimmy Emmons, Sr., Seconded by Wesley Greene to come out of Closed Session at 6:00 p.m.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1 **Report Out Closed Session Items**

The board votes 4 to 4 to deny employee request to carry over 3 additional vacation days from 2016-17 school year to 2017-18 school year for employee #201617-01.

4.2 **Approval/Amendment of Agenda**

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to amend agenda to add item 7.2.5, 7.2.6, and 7.2.7 for additional contracts for the 2017-18 school year.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

5. **FLAG SALUTE**

5.1 **Flag Salute** - By Jeff Reed

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7. **CONSENT AGENDA ITEMS**

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

7.1 **Approval of Head Start Documents**

- 7.1.1 Head Start 2017 Funding Increase 1% COLA
- 7.1.2 Early Head Start Revised Budget for 2017-18
- 7.1.3 Regional Head Start Revised Budget for 2017-18

7.2 **Approval of Contracts for KUSD**

- 7.2.1 Agreement to Furnish Consulting Services between SCOE and KUSD for School Attendance Review Board (SARB) for 2017-18 School Year. Fiscal impact \$9,225.00.
- 7.2.2 Independent Contractor Agreement with Communication Station (Vicky Hermreck) and KUSD for 2017-18 School Year. Fiscal impact not to exceed \$5,000.00.
- 7.2.3 Agreement between Franklin Covey Client Sales and KUSD for KES for 2017-18 School Year (LCAP Goal 2). Fiscal impact \$5,400.00
- 7.2.4 Agreement for Legal Services between Lozano Smith Attorneys at Law and KUSD for 2017-18 School Year. Fiscal impact is based on usage.
- 7.2.5 Service Agreement with Presence Learning and KUSD for the 2017-18 school year. Fiscal impact monthly commitment \$10,237.50 and December commitment \$6,825.00
- 7.2.6 MOU for transportation services with Hughson School District and KUSD for the 2017-18 school year.
- 7.2.7 2016-17 Agreement for Delegation of Activities under Head Start Grant Amendment #3 between SCOE and KUSD.

7.3 **Approval of Resolutions for Keyes Union School District**

7.3.1 Resolution #16-17-20: In the Matter of Adopting Development Fees and Residential and Commercial Industrial Development to Fund the Construction or Reconstruction of School Facilities

7.3.2 Resolution #16-17-21: To Name Authorized Agents for Fiscal Year 2017-18

7.4 **Approval of New/Revised Board Policy and Administrative Regulation for KUSD**

7.4.1 BP/AR 5141.52: Suicide Prevention

7.4.2 BP/AR 1312.3: Uniform Complaint Procedures

7.4.3 E1312.3: Uniform Complaint Procedures (Remove Exhibit per CSBA)

7.4.4 AR 5111.13: Residency for Homeless Children (Remove Administrative Regulation per CSBA)

7.5 **Approval of Surplus Items for KUSD**

7.5.1 Surplus items for Keyes Elementary School (no significant value)

7.5.2 Surplus items in KUSD storage container (no significant value)

7.6 **Approval of Educator Effectiveness Funds Plan for Keyes Elementary School**

We have included an updated Educator Effectiveness Fund Plan for Keyes Elementary School including expenditure plan and request the Board of Trustees approve as presented.

Motion by Harinder Grewal, Seconded by Wesley Greene to approve items 7.1 through 7.6 as presented.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

8. **ACTION ITEMS**

8.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to approve personnel actions as presented.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

8.2 **Approval and Adoption of Local Control and Accountability Plan (LCAP) for Keyes Union School District**

At the Regular Board Meeting of June 14, 2017, the Keyes Union School District Board of Trustees held a public hearing for input for the LCAP for Keyes Union School District. We request the Board of Trustees approve and adopt the LCAP for Keyes Union School District as presented.

Motion by Jeff Reed, Seconded by Harinder Grewal to approve the LCAP for KUSD as presented except to remove item 33c2 to hire a student support specialist at Keyes Elementary School.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

8.3 **Approval and Adoption of Local Control and Accountability Plan (LCAP) for Keyes to Learning Charter School**

At the Regular Board Meeting of June 14, 2017, the Keyes Union School District Board of Trustees held a public hearing for input for the LCAP for Keyes to Learning Charter School. We request the Board of Trustees approve and adopt the LCAP for Keyes to Learning Charter School as presented.

Motion by Harinder Grewal, Jimmy Emmons, Sr. to approve LCAP for KTL as presented.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

8.4 **Approval of Annual Budget for the 2017-18 School Year**

At the Regular Board Meeting of June 14, 2017, the Keyes Union School District Board of Trustees held a public hearing for input to discuss the Annual budget for the 2017-18 School Year. We request the Board of Trustees approve the 2017-18 annual budget and the 2016-17 estimated actual as presented.

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to approve the annual budget for KUSD for the 2017-18 as presented.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

8.5 **Approval of 2017-18 Consolidated Application for Funding**

Annually, the Board of Trustees approves the Consolidated Application for Funding. Keyes Union School District is required to review and receive approval of the Application of Funding selections with the Keyes Union School District Board of Trustees. We request the Board approve as presented.

Motion by Wesley Greene, Seconded by Jimmy Emmons, Sr. to approve 2017-18 Consolidated Application for funding as presented.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

9. **INFORMATION**

9.1 **Next Board Meeting** – The next Regular board meeting is August 9, 2017 at 6:00 p.m. There is no scheduled board meeting in July, 2017.

10. **ADJOURNMENT**

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 6:06 p.m.

Vote: Bob Edwards - Absent; Jimmy Emmons, Sr. Y - Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal - Yes

Prepared by,



Cynthia Schaefer
Secretary to the Board of Trustees