

**KEYES UNION ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES  
NOTICE OF REGULAR BOARD MEETING  
Tuesday, December 12, 2017  
Closed Session – 5:30 p.m.  
Regular Session – 6:00 p.m.  
POSTED: December 8, 2017**

**A Regular Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School’s Cafeteria.** The Board, at its convenience in conducting the meeting, may change this agenda. All documents related to open meeting agenda items, which has been provided to members of the Board of Trustees prior to the meeting, are available for examination at Keyes Union School District Office, 4801 Lucinda Avenue, Keyes, CA 95328, between the hours of 7:30 a.m. and 4:00 p.m. Monday through Friday, excluding holidays. All documents provided by staff to members of the Board of Trustees during the open meeting are available for examination during the meeting at the sign-in table. Documents provided by others may be examined after the meeting at the sign-in table. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee in writing. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. **OPENING**

1.1 **Call to Order**

1.2 **Establishment of a Quorum and Attendance**

2. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS**

*As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.*

3. **CLOSED SESSION**

3.1 **Student Discipline for Case No. 201718-04** – By Helio Brasil

3.2 **Potential Legal Matter** – By Helio Brasil

3.3 **Negotiations Update with District Chief Negotiator** – By Helio Brasil

4. **BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA**

4.1 **Report Out Closed Session Items**

4.2 **Approval/Amendment of Agenda**

5. **FLAG SALUTE**

5.1 **Flag Salute by Spratling Middle School and Student Recognition** - By John Stuart

6. **ORGANIZATIONAL MEETING**

6.1 **Oath of Office**

6.2 **Election of Officers**

6.3 **Board Members Shall Assume Their New Positions**

6.4 **Approval of Calendar of Dates, Time and Place of Regular Meetings**

7. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

*This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.*

7.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

8. **ANNOUNCEMENTS**

8.1 **Minimum Day for Keyes Elementary School and Spratling Middle School Students**– Thursday, December 21, 2017

8.2 **Winter Break for Keyes Elementary School and Spratling Middle School** – Friday, December 22, 2017 through Monday, January 8, 2018 (Certificated Staff returns on January 8, 2018 and school resumes January 9, 2018)

8.3 **Winter Break for Keyes to Learning Charter School** – Friday, December 22, 2017 through Friday, January 5, 2018 (School resumes January 8, 2018)

8.4 **Martin Luther King Jr. Holiday** – Monday, January 15, 2018

- 8.4 **Site Visitation by Two Board Members and Superintendent** – Monday, March 5, 2018 from 8:00 a.m. to 11:00 a.m.
9. **RECOGNITION/PRESENTATION**
- 9.1 **ASES Report** – By Priscilla Hernandez
- 9.2 **MOT Report** – By Erik Morris and Jerry Hines
- 9.3 **Recognition of Retiree, Jerry Hines, for 10 Years of Service** – By Helio Brasil
- 9.4 **Staff Reports** – The Board of Trustees has received written reports by staff. At this time, we would like to invite the board to ask any questions they might have of the management and administrative team.
10. **CONSENT AGENDA ITEMS**
- Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.*
- 10.1 **Approval of Minutes**
- 10.2 **Approval of Claims and Payroll**
- 10.3 **Approval of Administrative/Management Reports**
- 10.4 **Approval of Contracts for Keves Union School District**
- 10.4.1 MOU between KUSD and Stacey Hooven for Bus Driver Training Transportation Services
- 10.5 **Approval of Surplus Items for Keves Union School District**
- 10.6 **Approval of Head Start Documents**
- 10.6.1 RHS and HS Monthly Data Summary
11. **ACTION ITEMS**
- 11.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**
- 11.2 **Updated Board Policies/Administrative Regulations for KUSD**
- 11.2.1 BP 0400: Comprehensive Plans
- 11.2.2 BP/AR 0460: Local Control and Accountability Plan
- 11.2.3 BP 0500: Accountability
- 11.2.4 BP/AR 0520.2: Title I Program Improvement Schools
- 11.2.5 BP 0520.3: Title I Program Improvement Districts
- 11.2.6 BP/AR 1113: District and School Web Sites
- 11.2.7 BP 3280: Sale and Lease of District-Owned Real Property
- 11.2.8 BP 3513.4: Drug and Alcohol Free Schools
- 11.2.9 AR 3515.6: Criminal Background Checks for Contractors
- 11.2.10 BP 4140/4240/4340: Bargaining Units
- 11.2.11 BP/AR 5113.1: Chronic Absence and Truancy
- 11.2.12 AR 5113.11: Attendance Supervision
- 11.2.13 BP/AR 5113.12: District School Attendance Review Board
- 11.2.14 BP/AR 5117: Interdistrict Attendance
- 11.2.15 AR 5125.2: Withholding Grades, Diploma or Transcripts
- 11.2.16 BP 5131.6: Alcohol and Other Drugs
- 11.2.17 E 5131.63: Steroids (Deleted)
- 11.2.18 BP/AR 6020: Parent Involvement
- 11.2.19 AR 6112: School Day
- 11.2.20 BP 6153: School-Sponsored Trips
- 11.2.21 BP 6170.1: Transitional Kindergarten
- 11.2.22 AR 6173.1: Education for Foster Youth
- 11.2.23 BP/AR 6173.2: Education of Children of Military Families
- 11.3 **Public Hearing – Initial Proposal by District to CSEA for the 2018-21 School Years**
- 11.4 **Approval to Accept Initial Proposal by District to CSEA for the 2018-21 School Years**
- 11.5 **Approval of Revised Salary Schedule for the 2017-18 School Year**
- 11.5.1 KUSD Head Start Management Salary Schedule
- 11.6 **Approval of Keves Community Holiday Family Basket Program**
- 11.7 **Public Hearing – Annual and Five Year Reports for Developer Fees**
- 11.8 **Approval of Annual and Five Year Reports for Developer Fees**
- 11.9 **Approval of First Interim Report**
12. **DISCUSSION ITEMS**

- 12.1 **Keyes to Learning Charter School Facilities Discussion/Update**
- 13. **REPORTS**
  - 13.1 **Superintendent's Report** – By Helio Brasil
  - 13.2 **Board Member Comments**
    - 13.2.1 Bob Edwards
    - 13.2.2 Jimmy Emmons, Sr.
    - 13.2.3 Wesley Greene
    - 13.2.4 Harinder Grewal
    - 13.2.5 Jeff Reed
- 14. **INFORMATION**
  - 14.1 **Next Board Meeting** –A Regular Board Meeting will be held on January 16, 2018, at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.
- 15. **ADJOURNMENT**

Prepared by,



Helio Brasil  
Secretary to the Board of Trustees