

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Tuesday, January 16, 2017
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.
POSTED: January 12, 2018**

A Regular Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School’s Cafeteria. The Board, at its convenience in conducting the meeting, may change this agenda.

All documents related to open meeting agenda items, which has been provided to members of the Board of Trustees prior to the meeting, are available for examination at Keyes Union School District Office, 4801 Lucinda Avenue, Keyes, CA 95328, between the hours of 7:30 a.m. and 4:00 p.m. Monday through Friday, excluding holidays. All documents provided by staff to members of the Board of Trustees during the open meeting are available for examination during the meeting at the sign-in table. Documents provided by others may be examined after the meeting at the sign-in table. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee in writing. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. **OPENING**

1.1 **Call to Order – Time:** _____

1.2 **Establishment of a Quorum and Attendance
Roll Call of Board of Trustees**

- ___ Jeff Reed, Board President
- ___ Wesley Greene, Board Vice-President
- ___ Jimmy Emmons, Sr., Board Clerk
- ___ Bob Edwards, Board Member
- ___ Harinder Grewal, Board Member

2. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS**

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion to go into Closed Session

Motion by _____, Seconded by _____ to go into Closed Session at _____ p.m.

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

3. **CLOSED SESSION**

3.1 **Potential Legal Matter** – By Helio Brasil

3.2 **Public Employee Discipline/Dismissal/Release** - By Helio Brasil

3.3 **Negotiations Update with District Chief Negotiator** – By Helio Brasil

Motion by _____, Seconded by _____ to come out of Closed Session at _____ p.m.

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1 Report Out Closed Session Items

4.2 Approval/Amendment of Agenda

Motion by _____, Seconded by _____

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

5. FLAG SALUTE

5.1 Flag Salute by Keyes Elementary School and Student Recognition – By Tim Torres

6. INVITATION TO ADDRESS THE BOARD OF TRUSTEES *on any items listed or not listed on agenda*
This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

6.1 Invitation to Address the Board of Trustees on any item listed or not listed on the agenda

7. ANNOUNCEMENTS

7.1 Linguica Fundraiser for SMS – Friday, February 9, 2018 from 5 to 7 p.m.

7.2 Site Visitation by Two Board Members and Superintendent – Monday, March 5, 2017 from 8:00 a.m. to 11:00 a.m.

8. RECOGNITION/PRESENTATION

8.1 Recognition of Donations for Christmas Basket Program – By Helio Brasil

8.2 VTD Auditors Presentation – By Bill Williams

8.3 Head Start Presentation – By Brandy McCormick

8.4 Staff Reports – The Board of Trustees has received written reports by staff. At this time, we would like to invite the board to ask any questions they might have of the management and administrative team.

9. CONSENT AGENDA ITEMS

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 *Approval of Minutes

We request the Board of Trustees approve the minutes for the following:

- Regular Meeting of December 12, 2017
- Special Meeting of January 3, 2018

9.2 ***Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of December, 2017. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 ***Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 ***Approval of School Accountability Report Cards for 2016-17 School Year**

- 9.4.1 Keyes Elementary School
- 9.4.2 Spratling Middle School
- 9.4.3 Keyes to Learning Charter School

9.5 ***Approval of School Calendars for the 2018-19 School Year**

- 9.5.1 Keyes Union School District
- 9.5.2 Keyes to Learning Charter School

9.6 **Approval of Williams Quarterly Report**

No complaints filed for the Williams Quarterly Report for October through December, 2017.

Motion for items 9.1 through 9.6 by _____, Seconded by _____

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

10. **ACTION ITEMS**

10.1 ***Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by _____, Seconded by _____

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

10.2 ***Approval of Updated CSEA Stipend Salary Schedule for 2017-18 School Year**

We have included a revised CSEA Stipend Salary Schedule to reflect minimum wage change effective July 1, 2018 and request the Board of Trustees approve as presented.

Motion by _____, Seconded by _____

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

10.3 ***Approval of Keyes to Learning Charter School's Plan to Relocate KEY Academy**

Following the MOU Regarding KTL Exit Agreement and Limited Release with Turlock School District, Keyes School District, and Keyes to Learning Charter School, we request the Board of Trustees approve the timeline and plan to move KEY Academy from 316 S. Laurel Street in Turlock to KUSD property located at 4801 Lucinda Avenue, Keyes, California.

Motion by _____, Seconded by _____

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

11. **DISCUSSION ITEMS**

11.1 **Keyes to Learning Charter School Facilities Discussion/Update**

12. **REPORTS**

12.1 **Superintendent's Report** – By Helio Brasil

12.2 **Board Member Comments**

- 12.2.1 Bob Edwards
- 12.2.2 Jimmy Emmons, Sr.
- 12.2.3 Wesley Greene
- 12.2.4 Harinder Grewal
- 12.2.5 Jeff Reed

13. **INFORMATION**

13.1 **Next Board Meeting** - A Regular Board meeting will be held on Tuesday, February 13, 2018 at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

14. **ADJOURNMENT**

Motion by _____, Seconded by _____ to close the Regular Board Meeting at _____ p.m.

Vote: Bob Edwards Y__N__A__; Jimmy Emmons, Sr. Y__N__A__; Jeff Reed Y__N__A__;
Wesley Greene Y__N__A__; Harinder Grewal Y__N__A__

Prepared by,



Helio Brasil
Secretary to the Board of Trustees