

**KEYES UNION ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES  
NOTICE OF REGULAR BOARD MEETING  
Wednesday, December 12, 2017  
Closed Session – 5:30 p.m.  
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.  
Present: President, Jeff Reed; Vice-President, Member, Wesley Greene; Member, Jimmy Emmons, Sr.; Member, Wesley Greene  
Tardy: None  
Absent: Member, Bob Edwards  
Others Present on Roster: Helio Brasil, Superintendent; Tim Torres, Principal; John Stuart, Principal; Rusty Wynn, Principal; Cyndi McDaniel, Curriculum/Instructional Support Coordinator; Stephanie Morris, CBO; Marilyn Croft, Recorder.  
Others Present: Amber Rogers, Betty-Jo Nascimento, Kim Schumann, Bill Williams, Esther Zamora, Brandy McCormick, Melody Chavez, Sofia Garza, Mirela Gonzalez, Jill Dehozier-Angle; Maria Ramirez, Leticia Rouse.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

*As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.*

Motion to go into Closed Session

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to go into Closed Session at 5:30 p.m.

Vote: Bob Edwards: Absent; Jimmy Emmons, Sr.: Yes; Jeff Reed: Yes; Wesley Greene: Yes  
Harinder Grewal: Yes

3. CLOSED SESSION

- 3.1 **Potential Legal Matter** – By Helio Brasil
- 3.2 **Public Employee Discipline/Dismissal/Release** - By Helio Brasil
- 3.3 **Negotiations Update with District Chief Negotiator** – By Helio Brasil

Motion by Wesley Greene, Seconded by Harinder Grewal to come out of Closed Session at 5:58 p.m.

Vote: Bob Edwards: Absent; Jimmy Emmons, Sr.: Yes; Jeff Reed: Yes; Wesley Greene: Yes  
Harinder Grewal: Yes

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

- 4.1 **Report Out Closed Session Items**
- 4.2 **Approval/Amendment of Agenda**

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to approve agenda as presented.

Vote: Bob Edwards: Absent; Jimmy Emmons, Sr.: Yes; Jeff Reed: Yes; Wesley Greene: Yes  
Harinder Grewal: Yes

5. FLAG SALUTE

5.1 **Flag Salute by Keyes Elementary School and Student Recognition** – By Tim Torres

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda*  
*This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form “Request to Address the Board” located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.*

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7. ANNOUNCEMENTS

7.1 **Linguica Fundraiser for SMS** – Friday, February 9, 2018 from 5 to 7 p.m.

7.2 **Site Visitation by Three Board Members and Superintendent** – Monday, March 5, 2017 from 8:00 a.m. to 11:00 a.m.

8. RECOGNITION/PRESENTATION

8.1 **Recognition of Donations for Christmas Basket Program** – By Helio Brasil  
Jill Dehozier-Angle and Maria Ramirez represented Costco to accept an Award of Appreciation.

8.2 **VTD Auditors Presentation** – By Bill Williams

8.3 **Head Start Presentation** – By Brandy McCormick

8.4 **Staff Reports** – The Board of Trustees has received written reports by staff. At this time, we would like to invite the board to ask any questions they might have of the management and administrative team.

9. CONSENT AGENDA ITEMS

*Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.*

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:

- Regular Meeting of December 12, 2017
- Special Meeting of January 3, 2018

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of December, 2017. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of School Accountability Report Cards for 2016-17 School Year**

- 9.4.1 Keyes Elementary School
- 9.4.2 Spratling Middle School
- 9.4.3 Keyes to Learning Charter School

9.5 **Approval of School Calendars for the 2018-19 School Year**

- 9.5.1 Keyes Union School District
- 9.5.2 Keyes to Learning Charter School

9.6 **Approval of Williams Quarterly Report**

No complaints filed for the Williams Quarterly Report for October through December, 2017.

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to approve items 9.1 through 9.6 as presented.

Vote: Bob Edwards: Absent; Jimmy Emmons, Sr.: Yes; Jeff Reed: Yes; Wesley Greene: Yes  
Harinder Grewal: Yes

10. **ACTION ITEMS**

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to approve personnel actions as presented.

Vote: Bob Edwards: Absent; Jimmy Emmons, Sr.: Yes; Jeff Reed: Yes; Wesley Greene: Yes  
Harinder Grewal: Yes

10.2 **Approval of Updated CSEA Stipend Salary Schedule for 2017-18 School Year**

We have included a revised CSEA Stipend Salary Schedule to reflect minimum wage change effective July 1, 2018 and request the Board of Trustees approve as presented.

Motion by Harinder Grewal, Seconded by Wesley Greene to approve updated CSEA stipend salary schedule for 2017-18 as presented.

Vote: Bob Edwards: Absent; Jimmy Emmons, Sr.: Yes; Jeff Reed: Yes; Wesley Greene: Yes  
Harinder Grewal: Yes

10.3 **Approval of Keyes to Learning Charter School's Plan to Relocate KEY Academy**

Following the MOU Regarding KTL Exit Agreement and Limited Release with Turlock School District, Keyes School District, and Keyes to Learning Charter School, we request the Board of Trustees approve the timeline and plan to move KEY Academy from 316 S. Laurel Street in Turlock to KUSD property located at 4801 Lucinda Avenue, Keyes, California.

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to approve Keyes to Learning Charter School's plan to relocate KEY Academy.

Vote: Bob Edwards: Absent; Jimmy Emmons, Sr.: Yes; Jeff Reed: Yes; Wesley Greene: Yes  
Harinder Grewal: Yes

11. DISCUSSION ITEMS

11.1 Keyes to Learning Charter School Facilities Discussion/Update

12. REPORTS

12.1 Superintendent's Report – By Helio Brasil  
Superintendent presented a written report.

12.2 Board Member Comments

12.2.1 Bob Edwards - Absent

12.2.2 Jimmy Emmons, Sr. – Thank you for all that gave to the Christmas Baskets

12.2.3 Wesley Greene – Thank you to Mel Chavez for work on the Christmas Baskets and Thank you to Stephanie Morris for her hard work on the budget.

12.2.4 Harinder Grewal – Great audit. Thanks for all the donations for the Christmas Baskets

12.2.5 Jeff Reed – Excited about the charter being built in Keyes. We have an excellent Christmas Basket program. Thank you to Stephanie for a great budget. Fun basketball season so far for the boys.

13. INFORMATION

13.1 Next Board Meeting - A Regular Board meeting will be held on Tuesday, February 13, 2018 at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

14. ADJOURNMENT

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 6:50 p.m.

Vote: Bob Edwards: Absent; Jimmy Emmons, Sr.: Yes; Jeff Reed: Yes; Wesley Greene: Yes  
Harinder Grewal: Yes

Prepared by,



Helio Brasil  
Secretary to the Board of Trustees