

**KEYES UNION ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES  
NOTICE OF REGULAR BOARD MEETING  
Tuesday, February 13, 2018  
Closed Session – 5:30 p.m.  
Regular Session – 6:00 p.m.**

A regular meeting of the Keyes Union Elementary School District Board of Trustees:

1. OPENING

- 1.1. **Call to Order** – The meeting was called to order by Jeff Reed, President, at 5:30 p.m. at Keyes Elementary School Cafeteria.
- 1.2. **Roll Call** – A quorum was established and roll was taken.  
Present: President, Jeff Reed; Vice-President, Member, Wesley Greene; Member, Jimmy Emmons, Sr.; Member, Wesley Greene; Member, Bob Edwards.  
Tardy: None  
Absent: None  
Others Present on Roster: Helio Brasil, Superintendent; Tim Torres, Principal; John Stuart, Principal; Rusty Wynn, Principal; Cyndi McDaniel, Curriculum/Instructional Support Coordinator; Stephanie Morris, CBO; Marilyn Croft, Recorder.  
Others Present: Amber Rogers, Lisa Garcia, Daphne Taylor, Carolyn Stewart, BettyJo Nascimento, Kim Schumann, Perla Hernandez, Andres Rojo, Kari Souza, Melinda Wood, Vicki Harmon, Lett Rouse, Blanca Valencia, Cheryl Welch, Jim Welch, Roberta Vasquez, Marlene James, Audrey Van Lewen, Donna Beveridge, Debbie Barrera, Ana Lilia Guerra Ruelas, Luis Ruelas, Terri Crocker, Anita Villasenar, Tracey Humphreys, Raul Verduzco, Nora Ruelas, Luiz Corona, Julio Cesar Guerra, Melody Chavez, Felis Gomez, Maricela Landeros, Erika Ruelas.

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

*As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.*

Motion to go into Closed Session

Motion by Jimmy Emmons, Sr, Seconded by Bob Edwards to go into Closed Session at 5:30 p.m.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

3. CLOSED SESSION

3.1 **Student Discipline for Case No. 2017-18-05** - By Helio Brasil

Motion by Wesley Green, Seconded by Bob Edwards to expel student #2017-18-05 for 1 year: Vote:

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

3.2 **Student Discipline for Case No. 2017-18-06** - By Helio Brasil

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal to expel student #2017-18-06 for 1 year.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

3.3 **Approval of Variable Term Waiver Request for Amber Rogers for PPS Credential in School Counselor between February 14-June 1, 2018**

Motion by Wesley Green, Seconded by Bob Edwards to approve Variable Term Waiver Request for Amber Rogers for PPS Credential as school counselor between February 14-June 1, 2018.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes;  
Harinder Grewal – Yes.

3.4 **Potential Legal Matter** – By Helio Brasil

3.5 **Public Employee Discipline/Dismissal/Release** - By Helio Brasil

3.6 **Negotiations Update with District Chief Negotiator** – By Helio Brasil

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to come out of Closed Session at 5:55 p.m.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes;  
Harinder Grewal – Yes.

4. **BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA**

4.1 **Report Out Closed Session Items**

4.2 **Approval/Amendment of Agenda**

Motion by Wesley Greene, Seconded by Bob Edwards to approve agenda as presented.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes;  
Harinder Grewal – Yes.

5. **FLAG SALUTE**

5.1 **Flag Salute by Keyes to Learning Charter School and Student Recognition** – By Rusty Wynn

Powerpoint presentation by KTL students showing school activities.

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda*  
*This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.*

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

- 6.1.1 Luis Ruelas: Uncle of Alexa Ruelas stating niece was assaulted after reporting bullying the day before and the situation was not taken seriously. Luis is a Keyes resident and stated he's representing We R La Raza Parent Union. Stated constitutional rights safe place learning act safe secure peaceful.
- 6.1.2 Debbie Barrera: Modesto resident stated she's representing We R La Raza Parent Union. Stated constitutional rights safe place learning act safe secure peaceful.
- 6.1.3 Teresa Harmon: Newman resident spoke as a concerned community member regarding Alexa Ruelas to discuss the expulsion of a student who assaulted a student at Spratling.
- 6.1.4 Felisa Gomes: Keyes resident and mom. Supports Healthy Start and the group support they give parents and families. Spoke about bullying.

7. ANNOUNCEMENTS

- 7.1 **Presidents' Holidays** – No School for students and staff February 15, 16 and 19, 2018
- 7.2 **CTA School Board Dinner** – Tuesday, February 27, 2018 at 6:00 p.m.  
All attending.
- 7.3 **Site Visitation by Board Members and Superintendent** – Monday, March 5, 2017 from 8:00 a.m. to 11:00 a.m.
- 7.4 **Annual Spring School Trustee Inservice** – Thursday, April 26, 2018 at 6:00 p.m. held at Peterson Event Center, 720 12<sup>th</sup> Street, Modesto CA.  
Roll call taken in March

8. RECOGNITION/PRESENTATION

- 8.1 **Healthy Start Presentation** – By Amber Rogers  
Board Report from Healthy Start. Read report.
- 8.2 **CRSIG Annual Report Presentation** – By Helio Brasil  
In binder – decreased worker comp claims – looking well.

Marisa Lincoln departed at 6:21 pm.

- 8.3 **Staff Reports** – The Board of Trustees has received written reports by staff. At this time, we would like to invite the board to ask any questions they might have of the management and administrative team. – None

SMS Student Report: Shared about fundraisers, wrestling and other activities.

9. CONSENT AGENDA ITEMS

*Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.*

9.1 **Approval of Minutes**

We request the Board of Trustees approve the minutes for the following:  
- Regular Meeting of January 16, 2018

9.2 **Approval of Claims and Payroll**

We request the Board of Trustees approve the Claims and Payroll for the month of January, 2018. These documents have been provided to the Board under separate cover and are available to the public upon request.

9.3 **Approval of Administrative/Management Reports**

We request the Board of Trustees accept the school site and management reports from schools in Keyes Union School District as presented.

9.4 **Approval of Head Start Documents**

9.4.1 RHS and HS Monthly Data Summary

9.5 **Approval to Surplus Items for Keyes Union School District**

We have included the inventory of items to surplus for Keyes Union School District.

9.6 **Approval of KUSD Board Policies**

- 9.6.1 BP/AR 0420.4: Charter School Authorization
- 9.6.2 BP 1325: Advertising and Promotion
- 9.6.3 BP 3100: Budget
- 9.6.4 BP/E 3515.7: Firearms on School Grounds
- 9.6.5 BP/AR 3517: Facilities Inspection
- 9.6.6 BP 4119.21/419.21/4319.21: Professional Standards
- 9.6.7 AR 4144/4244/4344: Complaints
- 9.6.8 BP/AR 4200: Classified Personnel
- 9.6.9 BP 5131.2: Bullying
- 9.6.10 BP 5144: Discipline
- 9.6.11 BP/AR 5144.1: Suspension and Expulsion/Due Process
- 9.6.12 AR 5148.2: Before/After School Programs
- 9.6.13 BP 6145.1: High School Graduation Requirements
- 9.6.14 BP/AR/E 6162.52: High School Exit Examinations

9.7 **Approval of Contracts for the 2017-18 School Year**

- 9.7.1 Independent Contractor Services between KUSD (Keyes Kindergarten Readiness Program) and Stanislaus County Children and Families Commission between January 1, 2018 through June 30, 2018.

9.8 **Approval of Consolidated 2017-18 Application for Funding**

We have included the Consolidated Application for 2017-18 school year with California Department of Education and request the Board of Trustees approve as presented.

9.9 **Approval of District Wide Title 1, Title 2, Title 3, and Title 4 and Single Site Plans for Keyes Elementary School and Spratling Middle School**

We have included the Single Site Plan for 2017-18 for Keyes Elementary School and Spratling Middle School. We request the Board of Trustees approve the Plan as presented.

9.10 **Approval of KTL's Element H: Admission Requirements Revision**

We have included a revised revision of Element H: Admission Requirements for Keyes to Learning Charter School and request the Board of Trustees approve as presented.

9.11 **Approval of Availability of Title IV, Part A Funding Authorization**

The funds are intended to increase the capacity of local educational agencies (LEAs) and schools to meet the goals of the ESEA by (1) providing all students with the access to a well-rounded education, (2) improving school conditions for student learning, and (3) improving the use of technology in order to improve the academic achievement and digital literacy of all students. We request the Board of Trustees approve for Keyes Union School District

9.12 **Approval of Donation by Turlock Triathlon Team/Club**

We request the Board of Trustees accept a donation for Keyes to Learning Charter School in the amount of \$175 for Physical Education.

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to approve items 9.1 through 9.11 as presented.

10. ACTION ITEMS

10.1 **Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Personnel Actions listed on the attached document, as presented.

Motion by Harinder Grewal, Seconded by Bob Edwards to approve personnel actions as revised.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

10.2 **Approval of Updated Healthy Start/Kindercamp Salary Schedule for 2017-18 School Year**

We have included a revised proposed Healthy Start/Kindercamp Salary Schedule for the 2017-18 school year and request the Board of Trustees approve as presented.

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to approve updated Healthy Start/Kindercamp salary schedule for 2017-18 school year as presented.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

10.3 **Approval of First Reading of ELA/ELD Textbook Adoption**

The Elementary School ELA/ELD Textbook Adoption Committee recommend the adoption of the following textbooks for the 2018-19 school year. The books are on display at the Stanislaus County Office of Education Learning Resources and Development Center. We request the Board of Trustees conduct a first reading as presented.

10.3.1: Grades K-5: *Benchmark Advance* Benchmark Education Company

Motion by Wesley Greene, Seconded by Harinder Grewal to approve First Reading of ELA/ELD Textbook adoption as presented.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

10.4 **Approval of 2018 Delegate Assembly Ballot Choice**

We request the Board of Trustees as a whole vote to select one candidate for the 2018 CSBA Delegate Election. There is one candidate on the ballot. Faye Lane has included her biographical sketch form for review.

Motion by Jimmy Emmons, Sr., Seconded by Bob Edwards to nominate Faye Lane for the 2018 CSBA Delegate.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

10.5 **Approval of Contract Between HMR Architects and Keyes Union School District for the Keyes to Learning Charter School Construction Project**

We will have a finalized contract between HMR Architects and KUSD for the KTL High School Construction Project. We request the Board of Trustees approve the contract as presented.

Motion by Wesley Greene, Seconded by Harinder Grewal to approve contract as presented.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

11. DISCUSSION ITEMS

11.1 Keyes to Learning Charter School Facilities Discussion/Update

The board took action to approve the contract with HMR Architects. Working on underground survey work and having the environmental soil work done.

12. REPORTS

12.1 Superintendent's Report – By Helio Brasil

LCAP meeting scheduled for March 12; Wellness plan update on March 8, Facilities update provided; Staff focused interviews were by SCOE; Bridges Suspension/Alternate Program will be implemented; Janet Barcellos is retiring at the end of the school year.

12.2 Board Member Comments

12.2.1 Bob Edwards – No comment

12.2.2 Jimmy Emmons, Sr. – Good to see a large turnout. Nice to have everyone join us.

12.2.3 Wesley Greene – Thank audience and guests for coming out. Shout out to the charter school for high academics that never cease to amaze me

12.2.4 Harinder Grewal – No comment

12.2.5 Jeff Reed – basketball going well. Grounds looking better – thanks Eric.

13. INFORMATION

13.1 Next Board Meeting - A Regular Board meeting will be held on Tuesday, March 13, 2018 at Keyes Elementary School Cafeteria. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:00 p.m.

14. ADJOURNMENT

Motion by Wesley Greene, Seconded by Jimmy Emmons, Sr. to go back into Closed Session.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to end Closed Session at 7:23 p.m.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes; Harinder Grewal – Yes.

Closed Session Report Out:

The Board took action in Closed Session to expel student #1718-05 with a unanimous vote.

The Board took action in Closed Session to expel student #1718-06 with a unanimous vote.

The Board took action in Closed Session to approve the Variable Term Waiver for Amber Rogers for PPS Credential in School Counselor between February 14 - June 1, 2018 with a unanimous vote.

Motion by Harinder Grewal, Seconded by Jimmy Emmons, Sr. to close the Regular Board Meeting at 7:27 p.m.

Vote: Bob Edwards – Yes; Jimmy Emmons, Sr.- Yes; Jeff Reed – Yes; Wesley Greene – Yes;  
Harinder Grewal – Yes.

Prepared by,

A handwritten signature in blue ink, appearing to read 'Helio Brasil', with a large, stylized flourish at the end.

Helio Brasil  
Secretary to the Board of Trustees