

**KEYES UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING
Tuesday August 14, 2018
Closed Session – 5:30 p.m.
Regular Session – 6:00 p.m.
POSTED: August 10, 2018**

A Special Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School's Cafeteria. The Board, at its convenience in conducting the meeting, may change this agenda. All documents related to open meeting agenda items, which has been provided to members of the Board of Trustees prior to the meeting, are available for examination at Keyes Union School District Office, 4801 Lucinda Avenue, Keyes, CA 95328, between the hours of 7:00 a.m. and 3:30 p.m. Monday through Friday, excluding holidays. All documents provided by staff to members of the Board of Trustees during the open meeting are available for examination during the meeting at the sign-in table. Documents provided by others may be examined after the meeting at the sign-in table. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee in writing. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. **OPENING**
 - 1.1 **Call to Order**
 - 1.2 **Establishment of a Quorum and Attendance**

2. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS**

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

3. **CLOSED SESSION**
 - 3.1 **Public Employee Discipline/Dismissal/Release/Complaint** (Government Code Section 54957)

4. **BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA**
 - 4.1 **Report Out Closed Session Items**
 - 4.2 **Approval/Amendment of Agenda**

5. **FLAG SALUTE**
 - 5.1 **Flag Salute** - By Wesley Green

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda**

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

 - 6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7. **ANNOUNCEMENTS**
 - 7.1 **SMS Back-to-School Night – August 15 from 5:30-7:30**
 - 7.2 **KES Back-to-School Night – August 16 from 6:00-7:30**
 - 7.3 **Labor Day Holiday – September 3, 2018**
 - 7.4 **September Board Meeting – September 11, 2018**
 - 7.5 **Annual Fall School Boards and School Administrators Dinner September 27, 2018 @ 6:00 P.M.**
 - 7.6 **Site Visitation by Two Board Members and Superintendent** – Monday, October 8, 2018 from 8:00 a.m. to 10:00 a.m.
 - 7.7 **Site Visitation by Two Board Members and Superintendent** – Monday, December 10, 2018 from 8:00 a.m. to 10:00 a.m.
 - 7.8 **Site Visitation by Two Board Members and Superintendent** – Monday, March 11, 2019 from 8:00

a.m. to 10:00 a.m.

8. RECOGNITION/PRESENTATION

8.1 Presentation Turlock Rotary Teacher of The Year – Ms. Thuy Nguyen

8.2 Presentation Teichert Construction Playground Map Painting Project Donations

8.3 Staff Reports – The Board of Trustees has received written reports by staff. At this time, we would like invite the board to ask questions they might have of management and administrative team.

9. CONSENT AGENDA ITEMS

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 Approval of Minutes

We request the Board of Trustees approve the minutes for the following:

- Regular Board Meeting of June 12, 2018
- Special Board Meeting of June 19, 2018
- Special Board Meeting July 31, 2018

9.2 Approval of Claims and Payroll

9.3 Approval of Administrative/Management Reports

9.4 Approval of Head Start Documents

- 9.4.1 RHS and HS Monthly (May and June) Data Summary and Program Summary
- 9.4.2 Full Enrollment Initiative
- 9.4.3 EHS Revision #2
- 9.4.4 RHS Revision #2
- 9.4.5 RHS T/TA Revision #1
- 9.4.6 Out of County Travel For Employee

9.5 Approval of Contracts for KUSD

- 9.5.1 Agreement for Special Contract Services with Stanislaus County Office of Education and KUSD. Training on English Language Arts and English Language Development Curriculum
- 9.5.2 Approval of Keyes Union Food Service Department Procurement Procedures
- 9.5.3 Approval of Keyes Union Code of Conduct and Procurement Procedure Checklist
- 9.5.4 Approval of Keyes Union Food Service Department Code of Conduct
- 9.5.5 Agreement for Special Contract Services between KUSD and SCOE for Professional development for teachers focused on the NGSS and Social Studies.
- 9.5.6 Agreement for Special Contract Services between KUSD and SCOE for Professional Development Math for Grades 6-8
- 9.5.7 Approval of Training Agreement with SCOE for Bullying Prevention
- 9.5.8 Approval of agreement for use of facilities Keyes to Learning Charter School 2018-19
- 9.5.9 Approval of Website Development Agreement with “edlio” for 3 sites and district office
- 9.5.10 Approval of MOU with CSEA adjusting cafeteria hours (2 positions)
- 9.5.11 Approval of MOU with CSEA Preschool Paraprofessional change to Associate Teacher
- 9.5.12 Approval of MOU with CSEA Central Support, Job Description, and Salary Schedule
- 9.5.13 Approval of KTL High School Art Teacher – Morgan Andre (served as temporary HS Art Teacher for 17-18) Will enter into Preliminary Intern Permit Status for 2081-19 School Year
- 9.5.14 Approval of Healthy Start / Kinder Camp Salary Schedule

9.6 Approval of New/Revised Board Policy and Administrative Regulation for KUSD

- 9.6.1 AR 3230 Business and Non-instructional Operations
- 9.6.2 BP 3230 Federal Grant Funds
- 9.6.3 BP 514152 Keyes Union School District Youth Suicide Prevention Policy
- 9.6.4 AR 514152 Keyes Union School District Youth Suicide Prevention
- 9.6.5 BP 0415 Equity
- 9.6.6 BP/AR 1330 Use of School Facilities
- 9.6.7 BP 1400 Relations Between Other Governmental Agencies and the Schools
- 9.6.8 BP 2210 Administrative Discretion Regarding Board Policy
- 9.6.9 BP/AR 3312.2 Educational Travel Program
- 9.6.10 BP/AR 3320 Claims and Actions Against the District
- 9.6.11 BP 3315.21 Unmanned Aircraft Systems (Drones)
- 9.6.12 BP 4140/4240/4340 Bargaining Units
- 9.6.13 AR 4157.2/4257.2/4357.2 Ergonomics

- 9.6.14 BP/AR 4161.3 Professional Leaves
- 9.6.15 BP/AR 4261.3 Professional Leaves
- 9.6.16 BP/AR 5112.5 Open/Closed Campus
- 9.6.17 AR 5141.32 Health Screening for School Entry
- 9.6.18 BP/AR 6174 Education for English Learners
- 9.6.19 BB 9310 Board Policies (Bylaw)

9.7 Approval of Surplus Items for KUSD

- 9.7.1 Surplus items for KUSD (no significant value)

9.8 Approval of Williams Quarterly Report

9.9 Approval of Donations

- 9.9.1 Donation from Van De Pol Petroleum \$5,000 for KES
- 9.9.2 Donation from Safe Fleet “United To End Bullying Grant” \$500

10. ACTION ITEMS

- 10.1 Approval of Certificated/Classified/Confidential/Management Personnel Actions
- 10.2 Approval of Collective Bargaining Agreement with KTA Public Disclosure Agreement (DCBA) 2018-2019
- 10.3 Approval of Resolution #18-19-01: Authorizing execution and delivery of lease and sublease agreement for the purpose of financing capital school facility improvement projects and authorizing and directing the execution and delivery of related documents and actions.
- 10.4 Approval District Safety Plan Update 2018-19
- 10.5 Approval of Bidding and Purchasing Procedures – The district will follow public contract code 20111 and CUPCCAA for both formal and informal bids and quotes. Applicable to both construction, supplies and equipment.
- 10.6 Discussion and Possible Appointment of Trustee Area 1 to Fill Vacancy

11. INFORMATION

- 11.1 Next Board Meeting – The next Regular board meeting is September 11, 2018 closed session 5:30 and regular session will begin at 6:00 p.m.

12. ADJOURNMENT

Prepared by,



Helio Brasil
Secretary to the Board of Trustees