



**KEYES UNION ELEMENTARY SCHOOL DISTRICT BOARD OF TRUSTEES  
NOTICE OF REGULAR BOARD MEETING  
Tuesday November 13, 2018  
Closed Session – 5:30 p.m. Regular Session – 6:00 p.m.  
POSTED: November 9, 2018**

**A Special Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School's Cafeteria.** *The Board, at its convenience in conducting the meeting, may change this agenda. All documents related to open meeting agenda items, which has been provided to members of the Board of Trustees prior to the meeting, are available for examination at Keyes Union School District Office, 4801 Lucinda Avenue, Keyes, CA 95328, between the hours of 7:00 a.m. and 3:30 p.m. Monday through Friday, excluding holidays. All documents provided by staff to members of the Board of Trustees during the open meeting are available for examination during the meeting at the sign-in table. Documents provided by others may be examined after the meeting at the sign-in table. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee in writing. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

1. OPENING

1.1 **Call to Order**

1.2 **Establishment of a Quorum and Attendance**

**Roll Call of Board of Trustees**

  X   Jeff Reed, Board President  
  X   Wesley Greene, Board Vice-President  
  X   Jimmy Emmons, Sr., Board Clerk  
**ABSENT** Jeff Greener, Board Member  
  X   Harinder Grewal, Board Member

*\*Board Member Jeff Greener arrived at 5:34 p.m.*

2. INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS

*As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.*

Motion to go into Closed Session

Motion by Jimmy Emmons Sr., Seconded by Harinder Grewal to go into Closed Session at 5:31 p.m.

Vote: Jeff Greener Y\_\_N\_\_A\_\_X; Jimmy Emmons, Sr. Y\_\_X\_\_N\_\_A\_\_; Jeff Reed Y\_\_X\_\_N\_\_A\_\_;  
Wesley Greene Y\_\_X\_\_N\_\_A\_\_ ; Harinder Grewal Y\_\_X\_\_N\_\_A\_\_

3. CLOSED SESSION  
3.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

Motion by Jimmy Emmons Sr., Seconded by Jeff Greener to come out of Closed Session at 6:01 p.m.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;  
Wesley Greene Y X N A ; Harinder Grewal Y X N A

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1 Report Out Closed Session Items

*No items to report out.*

4.2 Approval/Amendment of Agenda

Motion by Harinder Grewal, Seconded by Jimmy Emmons Sr.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;  
Wesley Greene Y X N A ; Harinder Grewal Y X N A

5. FLAG SALUTE

5.1 Flag Salute and Student Recognition by Keyes to Learning Charter – By Rusty Wynn

*KTL Director Mr. Rusty Wynn walked up to the podium and introduced Mrs. Vicki Harmon, 7-12 Program Coordinator for Keyes to Learning Charter. Mrs. Harmon introduced two 12<sup>th</sup> grade representatives for Student Council. The Student Council led the Flag Salute and then presented a PowerPoint presentation on activities they have accomplished and upcoming activities. The presentation displayed pictures of Spirit day, Day of the Dead Dance held by the seniors, Friendship Week, and they expressed how excited they were to collaborate in school spirit in support of the Keyes Cobras basketball team. The presentation concluded by sharing future activities they were looking forward to, including: Ice Skating at RAM farms, Homecoming Week, Prom, and Holiday Parties.*

6. INVITATION TO ADDRESS THE BOARD OF TRUSTEES on any items listed or not listed on agenda

*This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.*

6.1 Invitation to Address the Board of Trustees on any item listed or not listed on the agenda

*There was no one who addressed the Board of Trustees at that time.*

7. ANNOUNCEMENTS

7.1 Thanksgiving Break- No School - November 19, 2018 to November 23, 2018

7.2 Family Movie Night – Friday, November 30, 2018 at 6:00 p.m. - Keyes Elementary School

7.3 Keyes to Learning Charter participating at Junior High Spelling Bee Championship – Thursday, November 15, 2018 from 3:30 p.m. to 5:30 p.m. at the Peterson Event Center

7.4 Site Visitation by Two Board Members and Superintendent – Monday, December 10, 2018 from 8:00 a.m. to 10:00 a.m. – Harinder Grewal, Wesley Greene and Helio Brasil to attend.

7.5 Site Visitation by Two Board Members and Superintendent – Monday, March 11, 2019 from 8:00 a.m. to 10:00 a.m. - TBA

8. RECOGNITION/PRESENTATION

**8.1 Student Reports –**

*Spratling Middle School’s Co-Treasures approached the podium, described that the Halloween Dance was a great success with 109 attendees, and raised 248.28. They are also looking forward to the Turkey run and they are gearing up to plan for the Winter Formal that is scheduled to take place on January 25, 2019.*

**8.2 Staff Reports** - The Board of Trustees has received written reports by staff. At this time, we would like invite the board to ask questions they might have of management and administrative team.

**8.3 Recognition -**

9. CONSENT AGENDA ITEMS

*Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.*

**9.1 Approval of Minutes**

- 9.1.1 We request the Board of Trustees approve the minutes for the following:
  - Regular Board Meeting of October 9, 2018
  - Special Board Meeting of October 24, 2018

**9.2 Approval of Claims and Payroll**

- 9.2.1 Approval of October 2018 Payroll

**9.3 Approval of Administrative/Management Reports**

**9.4 Approval of Head Start Documents**

- 9.4.1 Approval of RHS/EHS August Program Summary and Monthly Data Summary

**9.5 Approval of Contracts for KUSD**

- 9.5.1 Approval of ASES Project SAFE Consortium Grant Agreement with Stanislaus County Office of Education.
- 9.5.2 Approval of KTL revised K-6, 7-12, and Independent Study Coordinator job descriptions.
- 9.5.3 Approval of KTL Local Dashboard Indicators
- 9.5.4 Approval of KUSD Local Dashboard Indicators

**9.6 Approval of New/Revised Board Policy and Administrative Regulation for KUSD**

**9.7 Approval of Surplus Items for KUSD**

- 9.7.1 Surplus for KUSD Cafeteria 3-door reach-in refrigerator
- 9.7.2 Surplus of SMS 48 x 48 wrestling mat

**9.8 Approval of Williams Quarterly Report**

- 9.8.1 Approval of Williams Quarterly Report for Spratling Middle School

**9.9 Approval of Donations**

Motion to approve items 9.1 through 9.9.1 by Jeff Greener, Seconded by Jimmy Emmons, Sr.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;  
Wesley Greene Y X N A ; Harinder Grewal Y X N A

10. ACTION ITEMS

**10.1 Approval of Certificated/Classified/Confidential/Management Personnel Actions**

We request the Board of Trustees approve the Certificated/Classifies and Management Personnel Actions as presented.

Motion by Jimmy Emmons Sr., Seconded by Jeff Greener

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;  
Wesley Greene Y X N A ; Harinder Grewal Y X N A

10.2 **Approval of Resolution #18-19-05: Authorizing The Application of the Keyes Water For Students Project State Grant with Drinking Water for Students in Schools and State Water Resources Control Board**

*We applied for a little over 100,000 dollar funding for cooled and filtered water in six new stations and the remodel of existing watering stations for the Pre-school, Keyes to Learning Charter, Keyes Elementary, and Spratling Middle School locations*

We request the Board of Trustees approve the Resolution #18-19-05: Authorizing the Application of the Keyes Water for Students Project State Grant with Drinking Water for Students in Schools and State Water Resources Control Board as presented.

Motion by Jeff Greener, Seconded by Harinder Grewal

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ; Wesley Greene Y X N A ; Harinder Grewal Y X N A

10.3 **Approval of Resolution #18-19-06: Authorizing the application of the Agua 4 All MOU/Grant for three water fill stations at Keyes Elementary School.**

*This is a grant written and the funding is allocated, but we may not get it due to the fact of us getting the other water grant. However, we wanted to bring it to the Board to receive pre-approval, in the case that it is indeed granted.*

We request the Board of Trustees approve the Resolution #18-19-06: Authorizing the Application of the Agua 4 All MOU/Grant for three water fill stations at Keyes Elementary School as presented.

Motion by Jimmy Emmons, Sr., Seconded by Harinder Grewal

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ; Wesley Greene Y X N A ; Harinder Grewal Y X N A

10.4 **Public Hearing Statutory and Alternative School Facility Fees Report for Fiscal Year 2017-18 Pursuant to Education Code Section 17620.**

*Each year we are required to report alternative school facilities fees and building fees. CBO Stephanie Morris explained how we collect a fee per square ft. for any commercial or residential structure built within Keyes to only be used to expand classroom space, with the idea that more homes = more kids. We split fees with Turlock Unified School District because our residents attend Pitman High School and receive 66% of the total fees collected. The fees go in to Fund 25 and accumulate for a few years so that it may be used to expand class space when needed – it unfortunately cannot be used to modernize or renovate existing spaces.*

The Board President will conduct a Public Hearing to discuss the Statutory and Alternative Facility Fees Report for the 2017-18 fiscal year.

Opened at: 6:20 p.m. Closed at: 6:21 p.m.

10.5 **Approval of Statutory and Alternative School Facility Fees Report for Fiscal Year 2017-18 Pursuant to Education Code Section 17620**

We request the Board of Trustees approve the Statutory and Alternative School Facility Fees Report for Fiscal Year 2017-18 Pursuant to Education Code Section 17620 as presented.

Motion by Jeff Greener, Seconded by Harinder Grewal

Vote: Jeff Greener Y X N A\_; Jimmy Emmons, Sr. Y X N A\_; Jeff Reed Y X N A\_;  
Wesley Greene Y X N A\_; Harinder Grewal Y X N A\_\_

**10.6 Approval of Keyes To Learning Charter Salary Schedule Increase**

We request the Board of Trustees approve the Keyes to Learning Charter Salary Schedule Increase as presented.

Motion by Jimmy Emmons Sr., Seconded by Harinder Grewal

Vote: Jeff Greener Y X N A\_; Jimmy Emmons, Sr. Y X N A\_; Jeff Reed Y X N A\_;  
Wesley Greene Y X N A\_; Harinder Grewal Y X N A\_\_

**10.7 Approval of Keyes to Learning College Campus Visits using College Readiness Grant Funds & PAF's (two) for chaperone stipends.**

*Keyes to Learning Charter Director, Rusty Wynn explained that this money is from a grant they have had for a while and needs to be used. We have 10 students, 2 teachers, and 2 chaperones signed up to attend college tours down south; they are of course watching the status of the Woolsey fire, but should be well out of the way.*

We request the Board of Trustees approve the Keyes to Learning Charter College Campus visits using College Readiness Grant Funds & PAF's (two) for chaperone stipends as presented.

Motion by Wesley Greene, Seconded by Jeff Greener

Vote: Jeff Greener Y X N A\_; Jimmy Emmons, Sr. Y X N A\_; Jeff Reed Y X N A\_;  
Wesley Greene Y X N A\_; Harinder Grewal Y X N A\_\_

**10.8 Approval of Williams Acts Reports for Spratling Middle School**

*Superintendent Brasil explained how the Williams Acts Report is to ensure that the School site facilities are in good repair and they have sufficient textbooks, supplies, etc. The Williams Acts Reported stated that there were no findings for Spratling Middle School.*

We request the Board of Trustees approve the Williams Acts Reports for Spratling Middle School as presented.

Motion by Wesley Greene, Seconded by Harinder Grewal

Vote: Jeff Greener Y X N A\_; Jimmy Emmons, Sr. Y X N A\_; Jeff Reed Y X N A\_;  
Wesley Greene Y X N A\_; Harinder Grewal Y X N A\_\_

**11. DISCUSSION ITEMS**

**11.1 Keyes to Learning Charter School Re-location Update.**

*Keyes to Learning Charter Director Rusty Wynn announced that the Charter School Re-location project was officially underway and broke ground on Monday. He thanked Superintendent Brasil for*

including pictures in the Friday Letter and stated how they would have some sort of a ribbon cutting ceremony when the project was completed, most likely in February. Mr. Wynn also added how he was very pleased with the contractor and they seemed like a very good team.

12. REPROTS

12.1 **Superintendent Report- Helio Brasil**

*Superintendent Brasil began by stating that a meeting was held between the district and the county library in regards to the agreement held between the two parties, and what exactly the district is receiving out of it. There was not set decision made as of yet, but it was good to establish a dialogue on the topic and we look forward to a resolution in the near future for the district's financial role in supporting the county library and a possible revision to the current agreement.*

*The Keyes to Learning Charter Re-location project is officially underway and the construction is taking off quickly. The estimated completion is to be some time in February 2019. The Keyes Elementary School Library construction is officially complete; the carpet went in on 10/31 and Ms. Bradshaw is going to be choosing the furniture in the near future. There is a continued need for roof repair and we hope to go out to bid in December for roofing projects.*

*The Pumpkin-Fun-Run and Family Bar-be-que was a great success, although I was not able to attend, the District Office as well as two Board Members were there. The Turkey Dinner Fundraiser at Spratling Middle School was also a great success- I want to thank all who volunteered and donated. I want to give a special thanks to Mr. John Stuart and Della Pratt for all of their hard work, time, and planning that goes into making this even such a wonderful event. Keyes Elementary School Movie night has been moved to November 30<sup>th</sup> at 5:30 p.m. Jeff Reed, Jimmy Emmons and myself had the opportunity to visit the 5<sup>th</sup> grade art class at KTL and were very impressed by their art work; I am proud and happy to have those services available within our district.*

*The Keyes Teachers Association (KTA) and Administration have started meeting about once a month, "WRAP Meetings", to have an open dialogue of any issues of concern/areas of improvement The last KTA-Wrap sessions meeting brought up the topic of thermostat regulations; it is impossible to cater to everyone and we have to meet requirements of Prop 39 in regards to our thermostats since that is where the grant money comes from. There was also some contract clarification that came out of the meeting, so that is a good dialogue for us to have, and we will continue to hold those meetings.*

*The \$100,000 coding/computer science grant has been applied for and we should hear back in about 4 weeks. Our Special Education enrollment numbers continue to grow, encroaching on the general fund; we will need better planning going into next year. Cyndi McDaniel, myself, and the County SELPA will be meeting to address these concerns. In addition, we will be forming an LCAP Committee; meetings will begin shortly after the holidays.*

*I wish the entire staff, board, and Keyes community a Blessed Thanksgiving in the company of family and friends.*

12.2 **Board Members Comments:**

12.2.1 **Jimmy Emmons Sr. –**

*I want to thank the community for voting for me in the election (Board, staff, and other audience members applauded). I also really enjoyed help cook in the family BBQ at the Pumpkin-Fun-Run at the Keyes Elementary School and the Spratling Middle School Turkey Dinner Fundraiser.*

12.2.2 **Wesley Greene –**

*I want to take a moment to appreciate the young lady in the front (Ms. Victoria Bradshaw's daughter) who has spoken up during the meeting – I am so partial when I see young women speak up and speak their mind.*

*Also, Stan Lee passed this last week. There is an upcoming movie that he was working on before he died about a single dad and the importance of education.*

Lastly, I am looking forward to the school site visitation on December 10<sup>th</sup>.

12.2.3 Harinder Grewal –

*My wife and I helped with the Turkey Dinner Fundraiser at Spratling Middle School. The food was very, very good.*

12.2.4 Jeff Greener –

*I helped Mr. Emmons Bar-be-que the hamburgers at the Keyes Elementary Pumpkin-Fun-Run- that was a lot of fun. Ms. McDaniel ran with all of the kids, it was a lot of fun. I saw and spoke with Bob Edwards at the breakfast at the fire station over the weekend. It was very nice to have that time with him.*

12.2.5 Jeff Reed –

*The sports are going great. I chaperoned the last dance and was so impressed by how well the kids were behaved. We have one of our own alumni that DJ's and I think the kids really like that. I also want to give a lot of credit to Ms. Souza for doing such a fantastic job of opening the door for more kids to get second chances to attend the school dances.*

*The Turkey Dinner Fundraiser at Spratling Middle School was a great success- Jimmy Emmons and I washed dishes and it was great to see so many kids helping.*

*Going to Keyes to Learning Charter and seeing their art was great! It was not only the actually painting, but these kids researched the original artist and could talk about the artist and the painting. It was impressive.*

13. INFORMATION

**13.1 Next Board Meeting** –

The next Regular Board Meeting is December 11, 2018 closed session 5:30 and regular session will begin at 6:00 p.m.

14. ADJOURNMENT

TIME: 6:51 p.m.

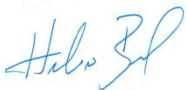
Motion to adjourn Session

Motion by Jimmy Emmons Sr., Seconded by Jeff Greener

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;

Wesley Greene Y X N A ; Harinder Grewal Y X N A

Prepared by,



Helio Brasil  
Secretary to the Board of Trustees





