



**KEYES UNION ELEMENTARY SCHOOL DISTRICT BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING**

**Tuesday February 12, 2019
Closed Session – 5:30 p.m. Regular Session – 6:00 p.m.
POSTED: February 8, 2019**

A Regular Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School's Cafeteria. *The Board, at its convenience in conducting the meeting, may change this agenda. All documents related to open meeting agenda items, which has been provided to members of the Board of Trustees prior to the meeting, are available for examination at Keyes Union School District Office, 4801 Lucinda Avenue, Keyes, CA 95328, between the hours of 7:00 a.m. and 3:30 p.m. Monday through Friday, excluding holidays. All documents provided by staff to members of the Board of Trustees during the open meeting are available for examination during the meeting at the sign-in table. Documents provided by others may be examined after the meeting at the sign-in table. Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee in writing. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

1. **OPENING**

- 1.1 Call to Order Time: 5:30 p.m.**
1.2 Establishment of a Quorum and Attendance

Roll Call of Board of Trustees

Jeff Reed, Board President
 Wesley Greene, Board Vice-President
 Jimmy Emmons, Sr., Board Clerk
 Jeffrey Greener, Board Member
 Harinder Grewal, Board Member

2. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS**

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, student discipline or employee organization items which are timely.

Motion to go into Closed Session

Motion by Jimmy Emmons Sr., Seconded by Harinder Grewal to go into Closed Session at 5:30 p.m.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

3. CLOSED SESSION

3.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

3.2 Approval of Permanent Classified Staff Member Resignation

3.3 Approval of Probationary Classified Staff Member Release

Motion to approve items 3.1 through 3.3 by Jeff Greener, Seconded by Jimmy Emmons Sr.

Vote: Jeffrey Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

Motion by Harinder Grewal, Seconded by Wesley Greene to come out of Closed Session at 6:01 p.m.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1 Report Out Closed Session Items

There was a unanimous vote to approve and accept the resignation of the permanent classified employee and to approve the release of the probationary classified staff member.

4.2 Approval/Amendment of Agenda

Superintendent Brasil explained that in light of new information, we will in fact be taking the low-performing grant funds for Keyes District listed as Action Item 10.5. He asked that Action Item 10.5 be eliminated from the agenda.

Motion by Jimmy Emmons Sr., Seconded by Harinder Grewal

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

5. FLAG SALUTE

5.1 Flag Salute and Student Recognition by Keyes to Learning Charter – By Rusty Wynn

Keyes to Learning Charter School Director Rusty Wynn introduced KTL 7-12 Program Coordinator, Vicki Harmon. Vicki Harmon invited two Keyes to Learning Charter School Student Council Members to approach the podium and the 7th grade student representative and president of the student council introduced himself and then led the board meeting attendees in the Pledge of Allegiance. The two boys then shared some recent and upcoming activities the student council has had part in at Keyes to Learning Charter, including: Halloween party, P.J. Day, Twin Days, Spirit Days, Black and Gold Days (Including a year-long competition between 7th and 8th grade classes for wearing black and gold on Wednesdays). Currently they are looking forward to the Valentine's Day grams that will be submitted and then later delivered to students within the school.

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda*

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is requested to fill out a form "Request to Address the Board" located at the back of the boardroom. Please submit the form to the Executive Assistant to the Superintendent.

6.1 Invitation to Address the Board of Trustees on any item listed or not listed on the agenda

There was no one who addressed the Board of Trustees at that time.

7. ANNOUNCEMENTS

7.1 President's Holiday – No School – February 14 – 18, 2019.

7.2 SMS Carl's Jr. Fundraiser – February 20 - 21, 2019

7.3 KTL Talent Show – TCC Sanctuary – February 22, 2019 at 6:30 p.m.

7.4 KES Talent Show – Keyes Elementary School Gym - March 7, 2019 from 4:00 p.m. to 7:00 p.m.

7.5 SMS Wildcat Night Carnival – March 8, 2019 from 6:00 p.m. to 8:00 p.m.

7.6 Site Visitation by Two Board Members and Superintendent – Monday, March 11, 2019 from 8:00 a.m. to 10:00 a.m. - TBA

8. RECOGNITION/PRESENTATION

8.1 Student Reports –

8.2 Staff Reports - The Board of Trustees has received written reports by staff. At this time, we would like invite the board to ask questions they might have of management and administrative team.

8.3 Recognition – Student Reclassification to Fluent English Proficient-

Superintendent Brasil, ELD Coordinator Carolyn Stewart, and Paraprofessional Ana Serrano approached the podium. Superintendent Brasil approached the podium and shared that he came to the United States at age nine and it is because of public schools that he was taught English. He described what an important accomplishment and honor it is as a student to be reclassified to Fluent English Proficient and tonight Keyes Union School District has the great pleasure of awarding forty-nine students as Fluent English Proficient. This is a testament of a student's hard work, dedicated staff, and supportive parents that this type of achievement is possible. Helio Brasil took a moment to recognize and applaud all of the parents in the audience and thanked them for taking the time to be a part of the ceremony tonight. He explained that in this day and age, sometimes it is easier to just stay at home on social media- but it makes a huge impact to show up tonight to commend this accomplishment of these students.

9. CONSENT AGENDA ITEMS

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the District and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 Approval of Minutes

9.1.1 We request the Board of Trustees approve the minutes for the following:
- Regular Board Meeting of January 15, 2019

9.2 Approval of Claims and Payroll

9.2.1 Approval of January 2019 Payroll

9.3 Approval of Administrative/Management Reports

9.4 Approval of Head Start Documents

9.4.1 Approval of RHS/EHS August Program Summary and Monthly Data Summary

9.4.2 Approval of out of county travel – Head Start California: Policy & Leadership Conference

9.5 Approval of Contracts for KUSD

9.5.1 Approval of KES Temporary Paraprofessionals for Cougar Improvement Center for student support

9.5.2 Approval of KES Extended day positions

9.6 Approval of New/Revised Board Policy and Administration Regulation for KUSD

9.6.1 AR 4200 Classified Personnel

9.6.2 BP 0420.42 Charter renewal

9.6.3 BP 0450 Comprehensive Safety Plan

9.6.4 AR 5131.41 Use of Seclusion and Restraint {New Policy}

9.6.5 BP 5144.1 Suspension and Expulsion/Due Process

9.6.6 BP 5148.3 Preschool/Early Childhood Education

9.6.7 AR 5148.3 Preschool/Early Childhood Education

9.6.8 BP 6146.1 High School Graduation Requirements

- 9.6.9 AR 6152.1 Placement in Mathematics Courses {New Policy}
- 9.6.10 BP 6178 Career Technical Education
- 9.6.11 AR 6178 Career Technical Education
- 9.6.12 BB 9110 Terms of Office
- 9.6.13 BB 9324 Minutes and Recordings

9.7 Approval of Surplus Items for KUSD

9.8 Approval of Williams Quarterly Report

- 9.8.1 Approval of Williams Quarterly Report

9.9 Approval of Donations

Motion to approve items 9.1 through 9.9 by Jimmy Emmons Sr., Seconded by

Harinder Grewal

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

10. **ACTION ITEMS**

10.1 Approval of Certificated/Classified/Confidential/Management Personnel Actions

We request the Board of Trustees approve the Certificated/Classifies and Management Personnel Actions as presented.

Motion by Harinder Grewal, Seconded by Jimmy Emmons Sr.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

10.2 Approval of Keyes Elementary School Roofing Project

We request the Board of Trustees approve the Keyes Elementary School Roofing Project as presented.

Motion by Jimmy Emmons Sr., Seconded by Harinder Grewal

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

10.3 Approval of 2019-20 Kindergarten all-day program.

We request the Board of Trustees approve 2019-20 Kindergarten all-day program as presented.

Superintendent Brasil explained that Governor Newsome is strongly advocating for universal education including all-day kindergarten. In addition, we have a large number of people inquiring about our kindergarten program and I believe we have missed enrollment opportunities due to the difficulties parents face in getting childcare for the remainder of our half-day kindergarten schedule. I truly believe that we have an amazing kindergarten program and this will only enhance it.

Motion by Harinder Grewal, Seconded by Jimmy Emmons Sr.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

10.4 Approval of VTD Audit Contract

We request the Board of Trustees approve the VTD Audit Contract as presented.

CBO Stephanie Morris announced that there was a slight increase in the fee, but there would be a freeze on the price for 3 years.

Motion by Jimmy Emmons Sr., Seconded by Jeffrey Greener

Vote: Jeff Greener Y_X_N_A_; Jimmy Emmons, Sr. Y_X_N_A_; Jeff Reed Y_X_N_A_;
Wesley Greene Y_X_N_A_; Harinder Grewal Y_X_N_A_

*****10.5 AMENDED TO BE REMOVED*****

10.5 Approval to deny low-performing student funding for Keyes District.

We request the Board of Trustees approve to deny low-performing student funding for Keyes District as presented.

Motion by _____, Seconded by _____

Vote: Jeff Greener Y_N_A_; Jimmy Emmons, Sr. Y_N_A_; Jeff Reed Y_N_A_;
Wesley Greene Y_N_A_; Harinder Grewal Y_N_A_

11. DISCUSSION ITEMS

11.1 Keyes to Learning Charter School Re-location Update.

KTL Charter Director Rusty Wynn explained that we now have building on the land that will be lowered and set soon. He expressed uncertainty about the color of the building, unsure if that was primer or the actual finishes paint. However, he said everything was moving along well and this is a very exciting time.

12. REPROTS

12.1 Superintendent Report- Helio Brasil:

Superintendent Brasil explained that the KTL charter project is moving along quickly; the buildings are onsite, but we expect a bit of delay as a result of weather. After numerous meetings with Bright Homes and the water district over the 25,000.00 connection fee, we have no choice but to pay this. We held our first negotiations with CSEA and things went very well. The next scheduled meeting is on Tuesday, March 12. Our biggest area of concern in decline enrollment – we are staying hopeful for kindergarten registration but need to proceed with caution because of current enrollment numbers. The LCAP committee has met and the idea is to look at what we are currently having success with and to also identify things we need to perhaps change or rethink as we plan to prioritize our wish list.

We have continued to pursue coding training after not receiving the grant- We have purchased and received robots and have scheduled training for staff. The linguica fundraiser at Spratling was a great success and I want to thank everyone for working, organizing and donating to that event. I had the great opportunity to attend the Spratling Middle School Sherriff presentation on racial profiling and was extremely impressed by how eloquent the student were in asking such great questions. I also attended the Patriotic song presentation by the first graders at Keyes Elementary School and they did a fabulous job. I am also thrilled to see the art project our students are producing because of bringing the arts into our curricular day. We are also very thankful when they are sent to the district office and we get to display them on our walls. We are very grateful.

I want to thank staff particularly at KES as we deal with discipline and social media. Our staff have

been amazing and truly care about kids. Unfortunately cannot control social media and our duty is to investigate, listen, and follow discipline procedures. We always have and must continue to maintain student privacy.

I would also like to thank the district office for their support and Jeff Reed for coming in to the district and helping cover as both Elizabeth and I dealt with our loss. Lastly, I want to thank you all for your support on the loss of my mother. I have tried to be in as much as possible, but I will be taking tomorrow off for my mother's funeral. This has been quite a trying month with so many staff members losing loved ones and my condolences go out to everyone who has been affected by loss.

Thank you.

13.2 Board Members Comments:

13.2.1 Jimmy Emmons Sr. –
Nothing to report out today.

13.2.2 Wesley Greene –
Wesley Greene had some questions about the water connection fee- Superintendent Brasil assured home that we had done everything appropriate to ensure we were not being taken advantage of and there seemed to be no other option but to pay it. However, we will try to work with Bright Homes to purchase a signboard for Spratling since it would benefit the community of homes that they are building.

Wesley then went on to offer his condolences to all of the district employees who have suffered loss of loved ones within the last month. He shared a story that expressed some perspective on loss and shared that his heart went out to everyone.

13.2.3 Harinder Grewal –
Nothing to report out today.

13.2.4 Jeff Greener –
I attended the kindness performance, it was great. The Linguica fundraiser was also awesome.

13.2.5 Jeff Reed –
Jeff began by sharing that he, along with Mel Chavez, her husband, and Jimmy Emmons, helped cook for the Spratling Middle School linguica fundraiser. They were delicious and it was a big success. He explained that he also had the pleasure of participating in the 1st grade art classes. The assignment was to replicate a famous painting of a cat- it was really fun and very easy to follow instructions, for the first graders and myself. It was very, very fun and the pictures turned out great!

Basketball is going great. The recent sheriff's assembly on profiling was amazing. A profiling teacher for the academy conducted it and he did a wonderful job. During the assembly the students were broken up into groups of four and brainstormed questions they wanted to have answered- they were then instructed to choose the best question to be asked, which was then vetted by myself and Mr. Maciel to ensure appropriateness. I was so proud of the questions these kids came up with- very impressive.

We have had so many loved ones that have passed within our district in these past few weeks, Mr. Brasil has not taken one day off yet and we appreciate him and all that he does. I want him to take time off for himself in this difficult time.

14. INFORMATION

14.1 Next Board Meeting –

The next Regular Board Meeting is March 12, 2019 closed session 5:30 and regular session will begin at 6:00 p.m.

15. ADJOURNMENT TIME: 6:45 p.m.
Motion to adjourn Session

Motion by Jeff Greener, Seconded by Harinder Grewal

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Harinder Grewal Y X N A

Prepared by,



Helio Brasil
Secretary to the Board of Trustees

